

Applying for ACTO Student Membership

If you can answer yes to all of the following questions, you are eligible to apply for **ACTO Student membership** with the use of the title '**ACTO Student Member**'.

- Have you successfully completed a minimum of a 1 year full time or 2 year part time counselling and/or psychotherapy Diploma, delivered face to face, which includes a supervised placement as an integral part of the course and is recognised by the BACP? If you are a psychotherapist or a psychologist, your qualification will need to be recognised by UKCP or BPS. If you belong to a different professional membership body you'll need to ask us to verify this. Please contact us for advice about this if necessary.
- Have you enrolled on an initial online counselling training course as detailed below?
- Are you a member of a UK professional body that has an official complaints procedure (e.g. BACP) and can supply proof, when renewing your membership, of continuing membership of that professional body? If you belong to a different professional membership body you'll need to ask us to verify this. Please contact us for advice about this if necessary.

Membership Benefits

As a student member you will have:

- ✓ Access to the member benefits
 - ✓ Eligibility for our closed members Facebook group
 - ✓ Eligibility for FREE upgrade to ACTO Professional member level on successful completion of online training until current membership period renewal date, subject to submission of documentary evidence.
- * *Please note ACTO Student Members are not eligible to advertise in the ACTO Directories*

Professional Conduct

ACTO student members are required to:

- Comply with the rules of their Professional body in terms of professional indemnity insurance and ongoing supervision.
- Accept and adhere to the ACTO Code of Ethics, which can be found here: <https://acto-org.uk/professional-conduct-code-ethics/>
- Have membership of a UK professional body that has an official complaints procedure (e.g. BACP) and can supply proof, when renewing ACTO membership, of continuing membership of that professional body.

Association for Counselling and Therapy Online

Online Training Requirements

ACTO Student members are required to be enrolled on one of the initial online training courses listed below.

- **Online Training for Counsellors** <http://www.onlinetrainingforcounsellors.co.uk>
- **Academy for Online Counselling & Psychotherapy** <https://www.acadtherapy.online/>
- **Online Therapy Institute** www.onlinetherapyinstitute.com
- **Jane Evans - Online counselling, Supervision, and Training Services** <http://www.ocst.co.uk>

Documentary proof of your enrollment in one of these courses will need to be submitted with your application.

Once your initial online training is completed, you are no longer eligible for Student Membership but you will be eligible for a FREE upgrade to ACTO Professional membership until your renewal date. Please complete a Professional Membership Application form and send it with proof of your qualification to admin@acto-org.uk

Membership in all categories must be consecutive and without gaps. Any delayed renewal will automatically be backdated to the date your previous membership expired.

Documentary proof of your enrolment on one of the listed courses will need to be submitted with your application.

Usually Student Membership is only open to members for one year. If for exceptional reasons you need to extend your student membership then when you reapply you will need to enclose a letter explaining your reasons.

Documentary proof of your qualifications + Professional Body membership(s)

Once you have completed this form please send it together with any attachments via <https://wettransfer.com/> to admin@acto-org.uk.

Upgrading to Professional Membership

NB – Once you have completed your training, please complete a “Professional Membership” application and send this, along with proof of your qualification, to admin@acto-org.uk